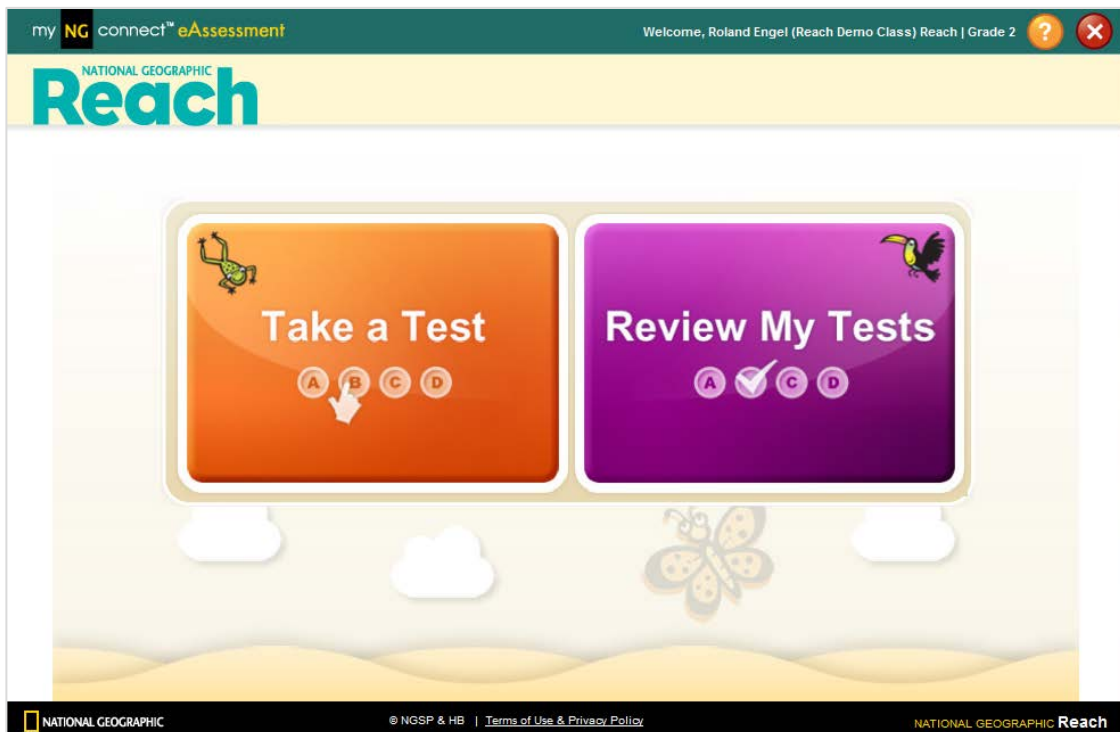


# NG Reach eAssessment User's Guide



# Table of Contents

## Overview

Accessing myNGconnect eAssessment.....	3
Administering Tests with eAssessment.....	3
ELP Levels and Test Forms.....	4
User Management Console.....	5

## Test Activation and Grading

Activating Tests by Class.....	6
Activating Tests by Student.....	10
Manual Grading.....	13

## Viewing Reports

Overview.....	14
Unit Reports.....	16
English Language Proficiency Report.....	17

## Online Testing

Take a Test.....	19
Review a Test.....	22

# Overview

## Accessing myNGconnect eAssessment

myNGconnect eAssessment offers a variety of reports to track student performance. You can also use the application to activate tests and add rubric scores via the User Management Console.

To access eAssessment, you will need a myNGconnect username and password. Contact the school or district administrator in charge of myNGconnect if you have not received this information.



Click the “eAssessment” button on the myNGconnect homepage. The User Management Console will open in a new browser window. Or, you can open the User Management Console directly.

## Administering Tests with eAssessment

myNGconnect eAssessment for *NG Reach* includes five types of online tests: English Language Proficiency (Pre-/Post-Test); Unit (Reading, Writing, and Grammar); and End-of-Level.

Reports are available for most assessments as soon as students complete online testing. Some tests like the Unit Writing Tests require teacher-entered rubrics scores to generate complete reports.

## ELP Levels and Test Forms

*NG Reach* offers unit tests to support students with different English Language Proficiency. The following forms are available:

ELP Level	Abbreviation	Unit Test
Beginning	B	Reading, Grammar
Intermediate	I	Reading, Grammar, Writing
Advanced/ Advanced High	A/AH	Reading, Grammar, Writing

If you administer the *NG Reach* English Language Proficiency (ELP) Pre-Test at the beginning of the year using eAssessment, an ELP Level will be recommended based on student scores. You can add this information to the online student profile and use it as a guide to help you determine which test form to activate for each student.

The system defaults to the “B” form for Reading and Grammar and to the “I” form for writing if the student doesn’t have an ELP level in their profile.

my **NG** connect™

User Management Console (UMC)

Jenny Morales [Change Password](#) [Help](#) [Log out](#)

[Home](#) [Manage](#) [File Rostering](#) [Reports & Grading](#)

[Classes](#) [Students](#)

### Activate Test - Level C - Unit 1 - Reading Test

#### Reach Demo Class

Student ELP Level

Test Form Pull-Down

Change Selected Start Date

Select All	Student	Test Status	Student ELP Level	Test Form	Start Date
<input type="checkbox"/>	Kayla Brolin	Submitted	B	B	10/1/2012
<input type="checkbox"/>	Maylin Chandani	Submitted	I	I	10/1/2012
<input type="checkbox"/>	Roland Engel	Submitted	A / AH	A / AH	10/1/2012
<input type="checkbox"/>	Tanya Blackfoot	Submitted	B	B	10/2/2012
<input type="checkbox"/>	Ekram Desai	Submitted	I	I	10/2/2012
<input type="checkbox"/>	Ricky Hernandez	Submitted	I	I	10/2/2012
<input type="checkbox"/>	Erick Lewis	Submitted		B	10/2/2012
<input type="checkbox"/>	Sebastian Martinez	Submitted	I	I	10/2/2012
<input type="checkbox"/>	Alice Moore	Submitted		B	10/2/2012
<input type="checkbox"/>	Tony Moretti	Submitted	A / AH	A / AH	10/2/2012
<input type="checkbox"/>	Kim Panetta	Submitted	A / AH	A / AH	10/2/2012
<input type="checkbox"/>	Kate Roberts	Submitted	I	I	10/2/2012
<input type="checkbox"/>	Michael Sosa	Submitted		B	10/2/2012
<input type="checkbox"/>	Alan Tisdale	Submitted		B	10/2/2012
<input type="checkbox"/>	Paula Noriega	Submitted	B	B	10/2/2012

Save

Reset

Cancel

# The User Management Console

The User Management Console (UMC) provides quick access to test management tools and reports.

**Manage** tab allows you to activate tests for the students in your class. You can manage tests by **Classes** or by **Student**.

**UMC screen header** displays your name and links to change your password, access the help page, and log out.

my NG connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home Manage File Rostering Reports & Grading **1<sup>st</sup> Tool Bar**

Class Summary Subscription Summary School/District Administrators **2<sup>nd</sup> Tool Bar**

**Teacher Home**  
NGSP NGSP School Jenny Morales

**Quick Links**

Classes	Students	Rostering	Reporting
<a href="#">View Classes</a>	<a href="#">View Students</a>	<a href="#">Download Templates</a>	<a href="#">Reports &amp; Grading</a>
<a href="#">Add a Class</a>	<a href="#">Add a Student</a>	<a href="#">School List</a>	
		<a href="#">Rostering Wizard</a>	

NATIONAL GEOGRAPHIC LEARNING CENGAGE Learning

**Classes** tab in the 2<sup>nd</sup> tool bar allows you manage tests for your entire class.

my NG connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home Manage File Rostering Reports & Grading

Classes Students

**Class - Reach Demo Class**

Class Students Tests

Teacher: Jenny Morales  
Program: Reach  
Grade: 2  
[\[Change\]](#)  
Class Name: Reach Demo Class

Edit Remove Class

NATIONAL GEOGRAPHIC LEARNING CENGAGE Learning

**Student** tab in the 2<sup>nd</sup> tool bar allows you to manage tests for one student.

my NG connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home Manage File Rostering Reports & Grading

Classes Students

**Student - Kayla Brolin**

Student Classes Subscriptions Tests

Student ID Number: 12222 District: NGSP  
First Name: Kayla School: NGSP School  
Middle Name: Brolin  
Last Name: Brolin  
Username: K4BR2222  
Password: password  
LMS ID:   
Status: Active  
[\[Change\]](#)  
Grade: 2  
[\[Change\]](#)  
ELP Level: B  
[\[Change\]](#)

Edit Change Password

NATIONAL GEOGRAPHIC LEARNING CENGAGE Learning

# Test Activation, Grading, and Reports

## Activating Tests by Class

myNGconnect eAssessment automatically assigns all tests to subscribed students. Teachers must activate tests by selecting a start date. You can also adjust the form (B, I, A/AH) while activating unit tests. Follow these steps from the UMC:

1. Click the **Manage** tab on the first tool bar. Then click the **Search** button to view all Classes.

The screenshot shows the myNGconnect User Management Console (UMC) interface. The top navigation bar includes 'Home', 'Manage', 'File Rostering', and 'Reports & Grading'. The 'Manage' tab is selected. Below this, there are tabs for 'Classes' and 'Students', with 'Classes' being the active tab. A red arrow points to the 'Search' button in the search form. The search form is titled 'View Classes' and contains the following fields: District (NGSP), School (All), Teacher (Jenny Morales (teacher@demo.com)), Program (All), Grade (All), and Class Name (empty). There are 'Search' and 'Clear' buttons at the bottom of the form. A red arrow also points to the 'Add New Class' button below the search form. The footer of the page shows the National Geographic Learning and Cengage Learning logos.

2. Locate the class you wish to manage and click **View** in the Action column.

The screenshot shows the myNGconnect User Management Console (UMC) interface. The top navigation bar includes 'Home', 'Manage', 'File Rostering', and 'Reports & Grading'. The 'Manage' tab is selected. Below this, there are tabs for 'Classes' and 'Students', with 'Classes' being the active tab. A red arrow points to the 'View' button in the Action column of the table. The search form is titled 'View Classes' and contains the following fields: District (NGSP), School (All), Teacher (Jenny Morales (teacher@demo.com)), Program (All), Grade (All), and Class Name (empty). There are 'Search' and 'Clear' buttons at the bottom of the form. Below the search form, there are buttons for 'Add New Class', 'Export Selected', and 'Export All'. The table below the buttons has the following columns: Select, Action, District, School, Class Name, Grade, and Teacher Name. The table contains three rows of data, each with a 'View' button in the Action column. A red arrow points to the 'View' button in the second row.

Select	Action	District	School	Class Name	Grade	Teacher Name
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Reach Lvl B	1	Jenny Morales (teacher@demo.com)
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Reach Lvl C	2	Jenny Morales (teacher@demo.com)
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Reach Lvl D	3	Jenny Morales (teacher@demo.com)

3. Click the **Tests** tab for the selected test.

The screenshot shows the 'User Management Console (UMC)' interface. At the top, there's a header with 'my NG connect' and 'User Management Console (UMC)'. Below this is a navigation bar with 'Home', 'Manage', 'File Rostering', and 'Reports & Grading'. The main content area is titled 'Class - IReach Lvl C'. It features a 'Back To Search Results' button in the top right. Below this, there are tabs for 'Class', 'Students', and 'Tests', with 'Tests' being the active tab. The 'Tests' tab displays the following information: Teacher: Jenny Morales, District: NGSP, Program: Reach, School: NGSP School, Grade: 2, and Class Name: Reach Lvl C. There are 'Edit' and 'Remove Class' buttons at the bottom left of the tab content.

4. A list of tests available for the selected class will display. Click **Activate** in the Activate Online Tests column for the desired test.

The screenshot shows the 'User Management Console (UMC)' interface. At the top, there's a header with 'my NG connect' and 'User Management Console (UMC)'. Below this is a navigation bar with 'Home', 'Manage', 'File Rostering', and 'Reports & Grading'. The main content area is titled 'Class - Reach Lvl C'. It features a 'Back To Search Results' button in the top right. Below this, there are tabs for 'Class', 'Students', and 'Tests', with 'Tests' being the active tab. The 'Tests' tab displays a list of tests with columns for 'Test Name', 'Students with Activated Tests', 'Students with Submitted Tests', and 'Activate Online Tests'. The 'Activate Online Tests' column contains 'Activate' links for each test. A grey arrow points to the 'Activate' link for 'Level C - Unit 1 - Reading Test'. At the bottom, there's a 'Page Size' dropdown set to 25 and 'Total records found: 27'. A '1 2 Next >' pagination link is also present.

Test Name	Students with Activated Tests	Students with Submitted Tests	Activate Online Tests
Level C - End of Level Test	1	0	Activate
Level C - Post Test	0	1	Activate
Level C - Pre Test	0	1	Activate
Level C - Unit 1 - Grammar Test	1	0	Activate
Level C - Unit 1 - Reading Test	1	0	Activate
Level C - Unit 1 - Writing Test	0	1	Activate
Level C - Unit 2 - Grammar Test	1	0	Activate
Level C - Unit 2 - Reading Test	1	0	Activate
Level C - Unit 2 - Writing Test	1	0	Activate
Level C - Unit 3 - Grammar Test	1	0	Activate
Level C - Unit 3 - Reading Test	1	0	Activate
Level C - Unit 3 - Writing Test	1	0	Activate
Level C - Unit 4 - Grammar Test	1	0	Activate
Level C - Unit 4 - Reading Test	1	0	Activate
Level C - Unit 4 - Writing Test	1	0	Activate
Level C - Unit 5 - Grammar Test	1	0	Activate
Level C - Unit 5 - Reading Test	1	0	Activate
Level C - Unit 5 - Writing Test	1	0	Activate
Level C - Unit 6 - Grammar Test	1	0	Activate
Level C - Unit 6 - Reading Test	1	0	Activate
Level C - Unit 6 - Writing Test	1	0	Activate
Level C - Unit 7 - Grammar Test	1	0	Activate
Level C - Unit 7 - Reading Test	1	0	Activate
Level C - Unit 7 - Writing Test	1	0	Activate
Level C - Unit 8 - Grammar Test	1	0	Activate

5. Click the text box in the Start Date column. Select a date from the calendar pop-up or type it into the text box.

my **NG** connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home Manage File Rostering Reports & Grading

Classes Students

### Activate Test - Level C - Unit 1 - Reading Test

Reach Lvl C

Change Selected Start Date

Select All	Student	Test Status	Student ELP Level	Test Form	Start Date
<input type="checkbox"/>	Ekram Desai	Activated		B	9/19/2012
<input type="checkbox"/>	Ricky Hernandez	Not Activated		B	

Save Reset Cancel

September 2012

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6. Click **Save** to activate the test. The test will display in the student's Take a Test list on the selected date. If you are administering a Reach unit test, you can also confirm the test form on this screen.

*Note*

You can activate a test for several students by selecting the corresponding checkboxes and clicking the Change Selected Start Date button.

You can use this same button to change a date before students start their test.



## Activating Tests by Student

There may be times when you need to activate tests for an individual student rather than the whole class. The UMC provides a student view for these instances.

1. Click the **Students** tab on the second tool bar of the UMC.

The screenshot shows the 'my NG connect' User Management Console (UMC) interface. The top navigation bar includes 'Home', 'Manage', 'File Rostering', and 'Reports & Grading'. Below this, a secondary bar shows 'Classes' and 'Students', with 'Students' highlighted and a red arrow pointing to it. The main content area is titled 'View Students' and contains a search form. The search form includes fields for District (NGSP), School (All), Teacher (Jenny Morales), Program (All), Grade (All), Classroom (All), First Name, Last Name, Username, and Status (Active). There are 'Search' and 'Clear' buttons, and an 'Add New Student to Class' button. A note states: 'Note: All fields with \* are required'.

2. Locate the student you wish to view and click **View** in the Action column.

The screenshot shows the same UMC interface, but now displaying a list of students. The search form is still visible at the top. Below the search form, there are buttons for 'Add New Student to Class', 'Promote', 'Export Selected', and 'Export All'. A table lists the following students:

Select	Action	District	School	First Name	Last Name	Username	Grade	Status
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Tanya	Blackfoot	TABL2222	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Kayla	Brolin	KABR2222	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Maylin	Chandani	MACH2222	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Ekram	Desai	EKDE2222	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Roland	Engel	ROEN2222	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Ricky	Hernandez	RIHE2222	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Mike	Jones	MUO3456	2	Active
<input type="checkbox"/>	<a href="#">View</a>	NGSP	NGSP School	Erick	Lewis	ERLE2222	2	Active

A red arrow points to the 'View' button in the 'Action' column for the student 'Ricky Hernandez'.

3. Click the **Tests** tab.

my **NG** connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home **Manage** File Rostering Reports & Grading

Classes **Students**

### Student - Ricky Hernandez

[Back To Search Results](#)

**Student** **Classes** **Subscriptions** **Tests**

Student ID Number: 62222 District: NGSP  
 First Name: Ricky School: NGSP School  
 Middle Name:  
 Last Name: Hernandez  
 Username: RIHE2222  
 Password: password  
 LMS ID:  
 Status: Active [\[Change\]](#)  
 Grade: 2 [\[Change\]](#)  
 ELP Level: I [\[Change\]](#)

[Edit](#) [Change Password](#)

4. A list of available tests will display. Click the text box in the Start Date column for the desired test. Select a date from the calendar pop-up or type it into the text box. Click **Save** to activate the test.

my **NG** connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home **Manage** File Rostering Reports & Grading

Classes **Students**

### Student - Ricky Hernandez

[Back To Search Results](#)

**Student** **Classes** **Subscriptions** **Tests**

Reach Lvl C [Change Selected Start Date](#)

Select All	Test	Status	Test Form	Start Date
<input type="checkbox"/>	Level C - End of Level Test	Not Activated		
<input type="checkbox"/>	Level C - Post Test	Not Activated		
<input type="checkbox"/>	Level C - Pre Test	Submitted		10/2/2012
<input type="checkbox"/>	Level C - Unit 1 - Grammar Test	Submitted	I	10/2/2012
<input type="checkbox"/>	Level C - Unit 1 - Reading Test	Submitted	I	10/2/2012
<input type="checkbox"/>	Level C - Unit 1 - Writing Test	Submitted	I	10/3/2012
<input type="checkbox"/>	Level C - Unit 2 - Grammar Test	Not Activated	I	
<input type="checkbox"/>	Level C - Unit 2 - Reading Test	Not Activated	I	
<input type="checkbox"/>	Level C - Unit 2 - Writing Test	Not Activated	I	
<input type="checkbox"/>	Level C - Unit 3 - Grammar Test	Submitted	I	
<input type="checkbox"/>	Level C - Unit 3 - Reading Test	Not Activated	I	
<input type="checkbox"/>	Level C - Unit 3 - Writing Test	Not Activated	I	

[Save](#) [Reset](#)

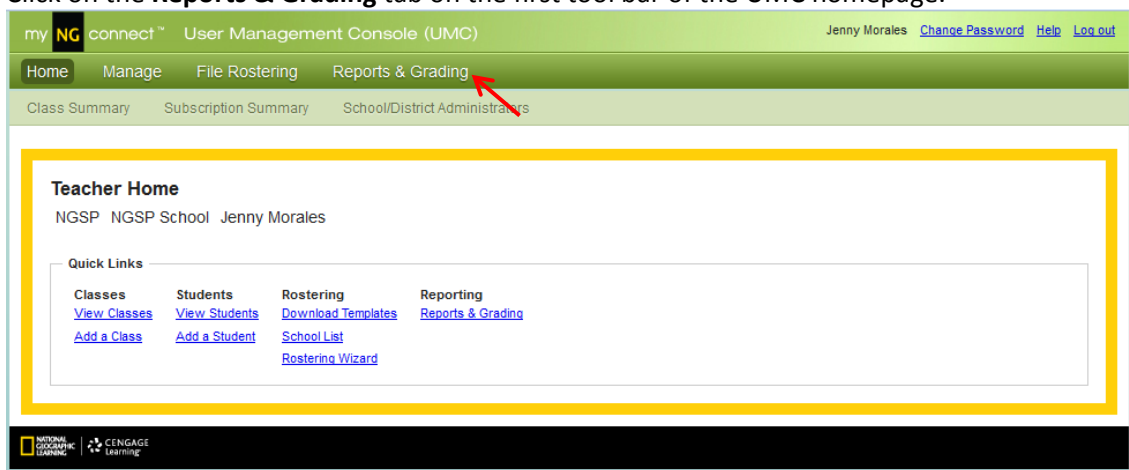
**Note**

You can activate several tests for the student by selecting the corresponding checkbox and clicking the Change Selected Start Date button.

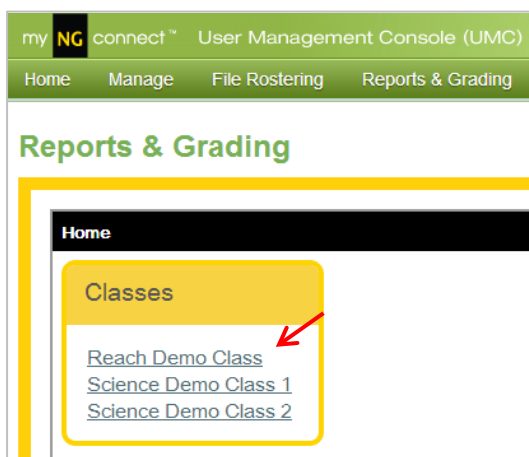
# Manual Grading

Some NG Reach test items such as Unit Writing Test essay questions require rubric scores. The manual grading feature allows you to input these scores. Refer to your teacher's guide for scoring rubrics.

1. Click on the **Reports & Grading** tab on the first tool bar of the UMC homepage.



2. Click the class for which you need to input scores.



3. Under Grading, click **Assignment Take List**.



4. The next screen lists all submitted tests. Tests with items that require rubric scores display “Requires Manual Grading” in the status column. Click the row for the test you wish to grade.

my **NG** connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home Manage File Rostering Reports & Grading

## Reports & Grading

Home → [Reach Lvl C](#) → Assignment Takes

Assignment	Student	Submission Date	Status
Level C - Writing Test - Unit 1	Ricky Hernandez	Sep 19, 2012 10:48 AM	Requires Manual Grading
Level C - Post Test	Ricky Hernandez	Oct 05, 2012 1:45 PM	Auto-Graded
Level C - Pre Test	Ricky Hernandez	Sep 03, 2012 9:35 AM	Auto-Graded

5. You will see the student’s responses for each item in the test.

my **NG** connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Log out](#)

Home Manage File Rostering Reports & Grading

## Reports & Grading

Home → [Reach](#) → Assignment Takes → Level C - Unit 1 - Writing Test

Assignment: [Prev](#) Level C - Writing Test - Unit 1 [Next](#)

Student: [Prev](#) Ricky Hernandez [Next](#)

Submission Date: Sep 19, 2012 10:48 AM

#	Question	Scoring
1	<p><b>Directions:</b> Read the question. Choose the best answer.</p> <p>What change, if any, should be made to this sentence?</p> <p>Ms. Yang visits many libraris in our town.</p> <p>(A) Change <i>Ms. Yang</i> to <i>Ms Yang</i></p> <p>(B) Change <i>libraris</i> to <i>libraries</i> ✓</p> <p>(C) Change <i>town</i> to <i>Town</i></p>	<p>Auto-Graded</p> <p>Total Score: 1</p>

6. Scroll down to locate the item that requires manual grading. Select scores from the pull-down menu. Some items may require more than one score as shown in this multi-trait writing item.

my NG connect™ User Management Console (UMC) Jenny Morales [Change Password](#) [Help](#) [Logout](#)

Home Manage File Rostering Reports & Grading

### Reports & Grading

5

**Directions:** Read the writing prompt. Write your composition in the box. Use the checklist to help you do your best work.

Write about a special place in your community. Draw one picture of that place. Use words to describe what people do there and why it is special.

**Writing Checklist**

A good article

- ✓ has a topic sentence that tells the main idea
- ✓ supports the main idea with facts and details

**Type here.**

My dog loves the park.

**Manually Graded**

Development of Ideas: 4

Focus and Coherence: 2

Organization: 0

Voice and Style: 1

Written Conventions: 1

Total Score: 8

7. Click **Apply Changes** at the bottom of the screen to save the scores.
8. Scroll to the top of the screen and click the **Next** button near the student pull-down to score the next student's test. Click the **Next** button near the test pull-down to score another test for the selected student.

my NG connect™ User Management Console (UMC)

Home Manage File Rostering Reports & Grading

### Reports & Grading

Home → Reach → Assignment Takes → Level C - Unit 1 - Writing

Assignment: Prev Level C - Writing Test - Unit 1 Next

Student: Prev Zahir, Sam Next

Click **Revert Changes** to undo any changes made during the current session.

**Manually Graded**

Development of Ideas: 4

Focus and Coherence: 2

Organization: 0

Voice and Style: 1

Written Conventions: 1

Total Score: 8

**Requires Grading**

Development of Ideas: ---

Focus and Coherence: ---

Organization: ---

Voice and Style: ---

Written Conventions: ---

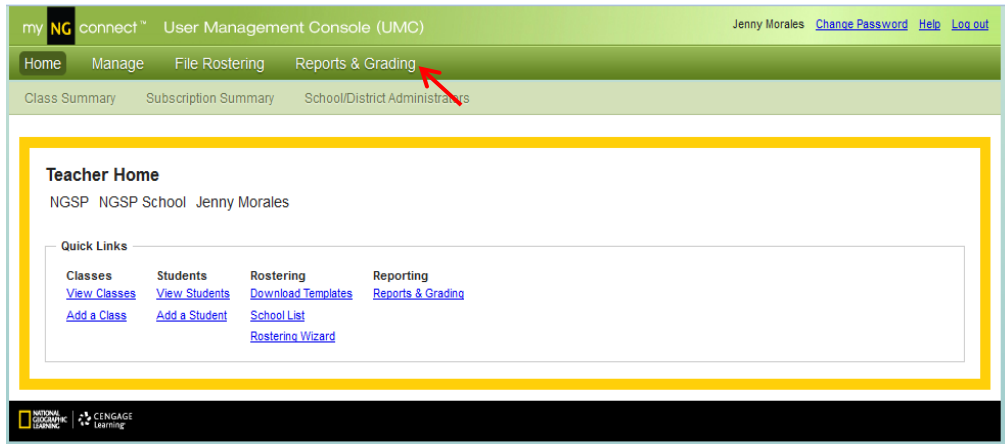
Total Score: —

# Viewing Reports

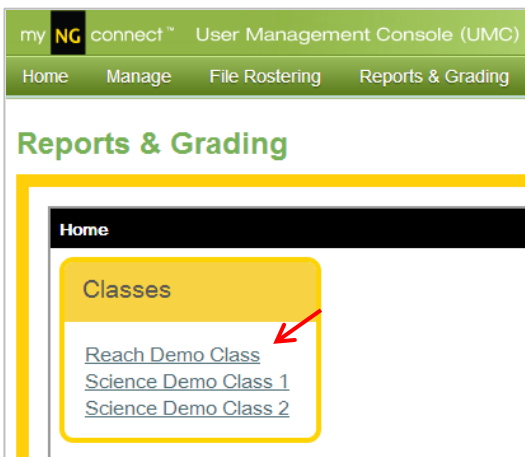
## Overview

Reports are available as soon as responses are submitted online and constructed response scores are entered. myNGconnect offers a variety of in-depth reports customized to the *NG Reach* program.

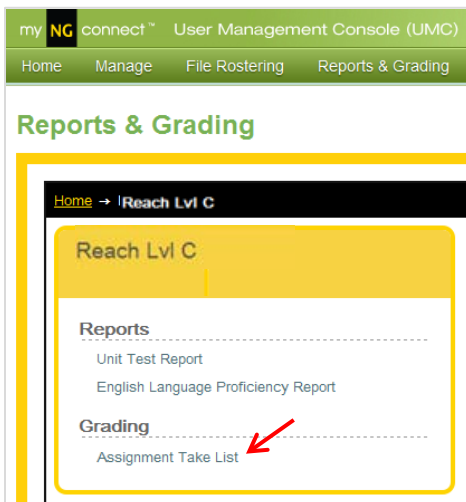
1. From the UMC homepage, click the **Reports & Grading** tab.



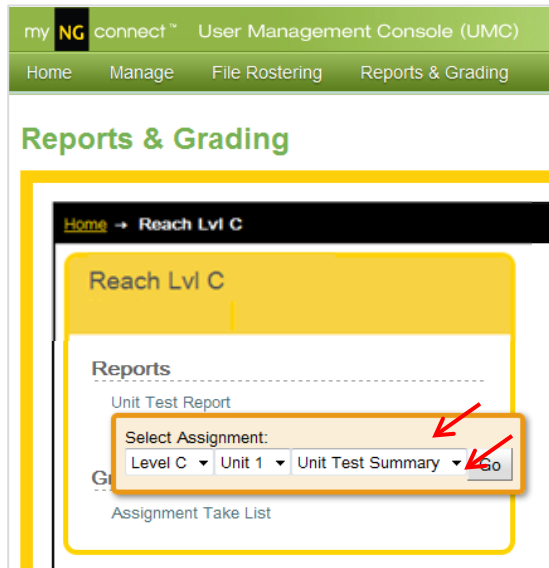
2. Click the Class you wish to view.



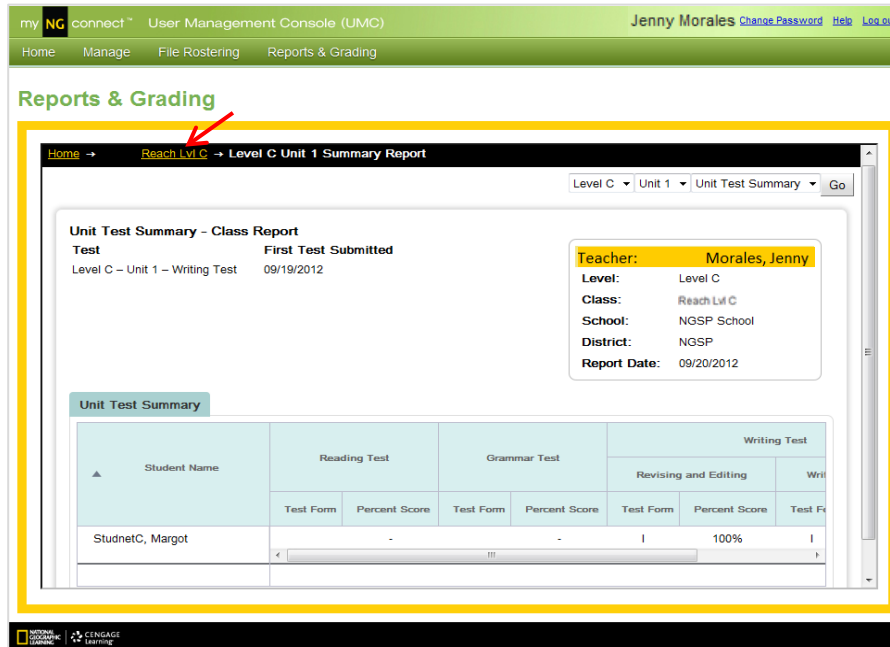
3. You will see a list of currently available reports. Click the link for the report you would like to view.



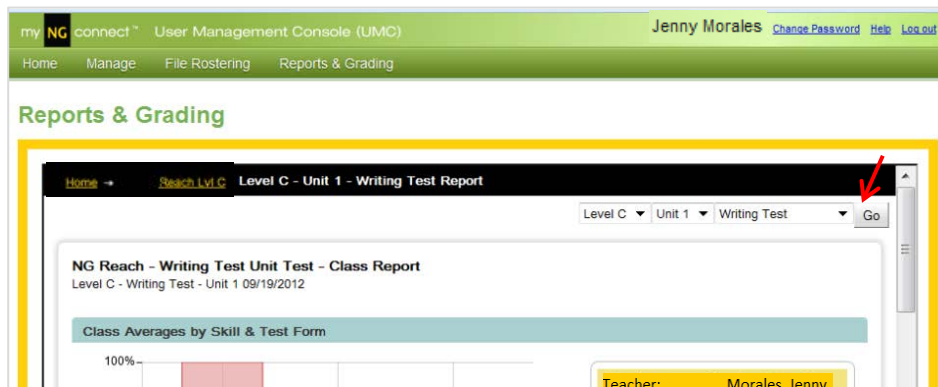
- A selection pop-up will appear. Use the pull-down menus to make your selections. Then click **Go**. In this example, the user selects the **Unit Test Summary** report for Level C, Unit 1.



- To return to the Reports & Grading menu, click the class name in the bread crumb.



- To view a different unit report, select it from the pull-down menu in the upper right. Then click **Go**.



## Unit Test Reports

The Unit Test Summary report displays all unit test scores for the selected unit. The report provides a complete picture of student performance and allows you to compare student scores across skill areas. Overall scores display for Reading and Grammar Unit Tests. Writing Unit Test scores display in two subtest columns: Revising and Editing and Written Composition.



### Reports & Grading

**Class Averages by Skill & Test Form**

Skill	Score
Revising and Editing	100%
Written Composition	40%
Overall Test	50%

**Information Box**

Teacher: Morales, Jenny  
Level: Level C  
Class: Reach Lvl C  
School: NGSP School  
District: NGSP  
Report Date: 09/21/2012

**Student Scores**

Student Name	Test Form	Score by Skill						Overall Test Score
		Revising and Editing	Written Composition					
		Grammar, Usage, Mechanics	Voice and Style	Focus and Coherence	Written Conventions	Development of Ideas	Organization	
StudnetC, Margot	I	4/4	1/4	2/4	1/4	4/4	0/4	12/24 50%
Zahir, Sam								

**Reteaching Prescriptions: Written Composition**

Skill: Focus and Coherence  
Prescription: Focus and Coherence

Student	Score
StudnetC, Margot	2/4

**Class Averages Bar Graph** displays class average scores for the each skill and the overall test.

**Information Box** identifies your name, the Reach level for the test, the class name, your school, and district.

**Student Scores Table** displays scores for each tested skill and the overall test by student. Skill scores below 75% display in red. Scores in red may indicate need for reteaching.

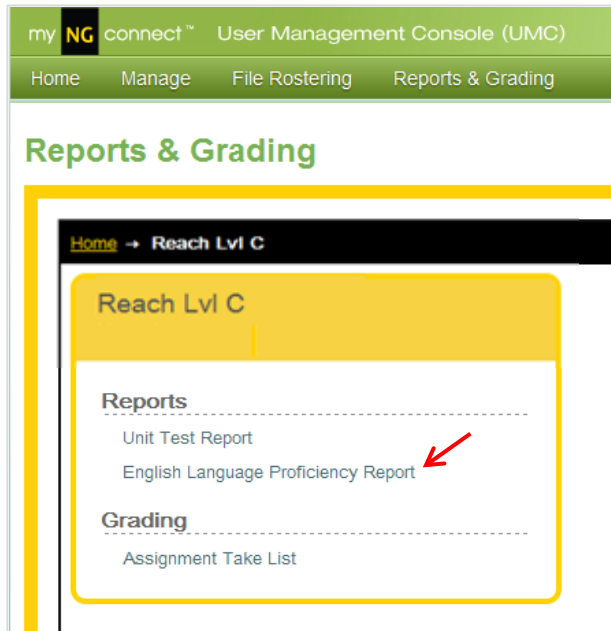
**Reteaching Prescriptions Table** groups students who scored below 75% on the tested skills.



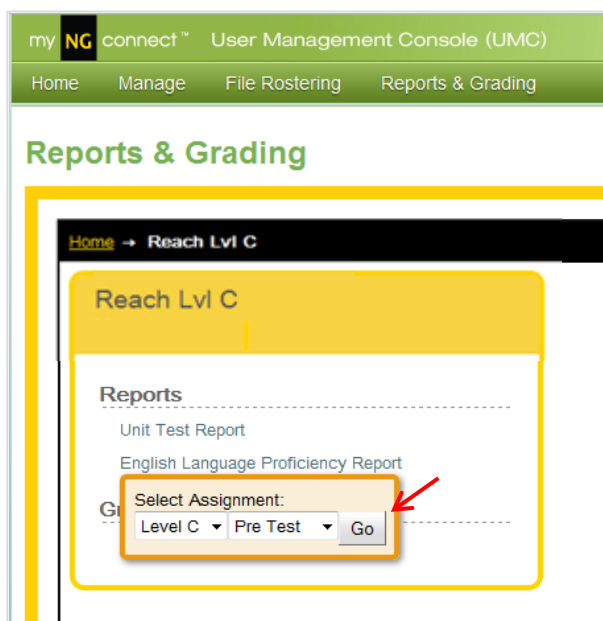
## English Language Proficiency Report

English Language Proficiency (ELP) Pre- and Post-Tests assess student performance in Vocabulary, Grammar, and Comprehension. You can use Pre-Test reports at the beginning of the school year to place students into Beginning, Intermediate, Advanced, or Advanced High instructional groups. Post-Test reports allow you to determine each student's proficiency level at the end of the year.

1. To access English Language Proficiency (Pre- and Post-Tests) reports for an individual student, return to the Reports & Grading menu and click **English Language Proficiency Report**.



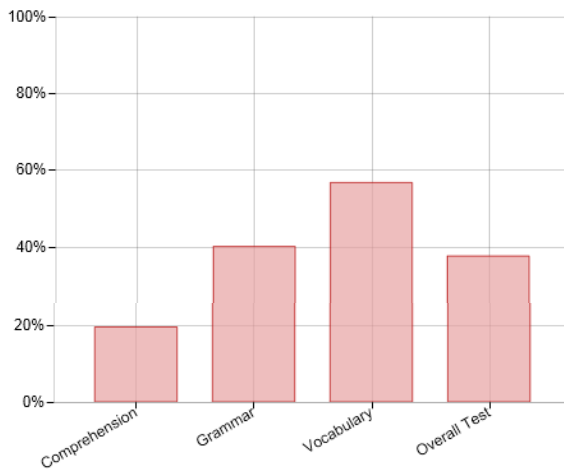
2. A selection pop-up will appear. Use the pull-down menus to make your selections. Then click **Go**. In this example, the user selects the **Pre-Test** for Level C.



## NG Reach - Pre Test - Class Report

Test First Test Submitted  
Level C - Pre Test 10/01/2012

### Class Averages by Skill & Test Form



Teacher: Morales, Jenny  
Level: Level C  
Class: Reach Demo Class  
School: NGSP School  
District: NGSP  
Report Date: 10/08/2012

### Results by Student

Student Name	Percent Scores				Scale Score	English Language Proficiency Level
	Comprehension	Grammar	Vocabulary	Overall Test		
Blackfoot, Tanya	0%	20%	100%	38%	715	Level 1 (B)
Desai, Ekram	17%	100%	100%	69%	775	Level 3 (I)
Engel, Rolans	92%	100%	100%	97%	900	Level 5 (A/AH)
Hernandez, Ricky	0%	0%	0%	0%	670	Level 1 (B)
Jones, Mike	-	-	-	-	-	-
Lewis, Erick	0%	60%	100%	50%	740	Level 2 (B)
Martinez, Sebastian	0%	0%	0%	0%	670	Level 1 (B)
Moore, Alice	0%	0%	30%	9%	680	Level 1 (B)
Panetta, Kim	100%	100%	100%	100%	925	Level 5 (A/AH)
Roberts, Kate	25%	100%	100%	72%	785	Level 3 (I)
Sosa, Michael	0%	0%	50%	16%	685	Level 1 (B)
Tisdale, Alan	0%	0%	0%	0%	670	Level 1 (B)
<b>Class Average</b>	<b>19%</b>	<b>40%</b>	<b>57%</b>	<b>38%</b>	<b>740</b>	

[View Proficiency Level Descriptions](#)

d. [View Proficiency Level Descriptions PDF Link](#)

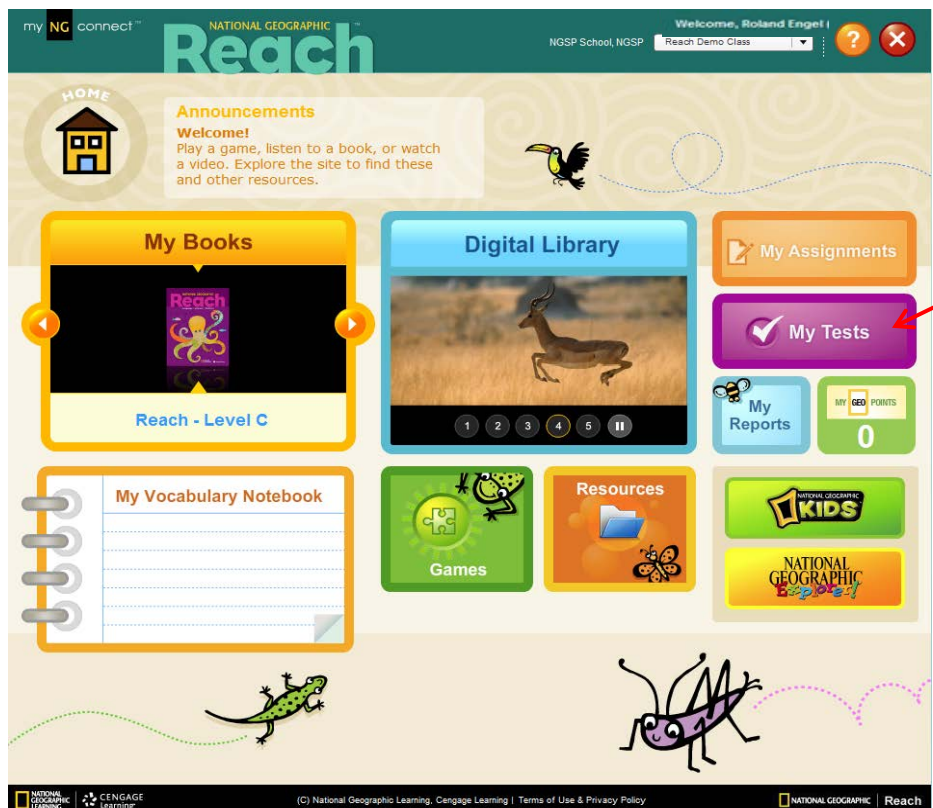
- Average Class Percent Scores Graph** displays average scores for the overall test and by skill.
- Results by Student Table** displays student scores for the overall test and by skill. A scale score and an English language proficiency level is assigned to each student based on grade level and the number of items answered correctly. For more information about ELP scoring, consult the Teacher's Manual available for download at myNGconnect Teacher Resources.
- Student Name Hotlinks** open student ELP test reports.
- View Proficiency Level Descriptions** click this link to open a PDF with details about the ELP proficiency levels.

# Online Testing

## Take a Test

Students access online tests by clicking the My Tests button on their myNGconnect homepage. Students can access a help video by clicking the orange question mark at the top of the screen. The video shows students the basics of online test-taking and navigation.

1. Log into myNGconnect and click **My Tests**. The eAssessment student homepage will open in a new browser window.

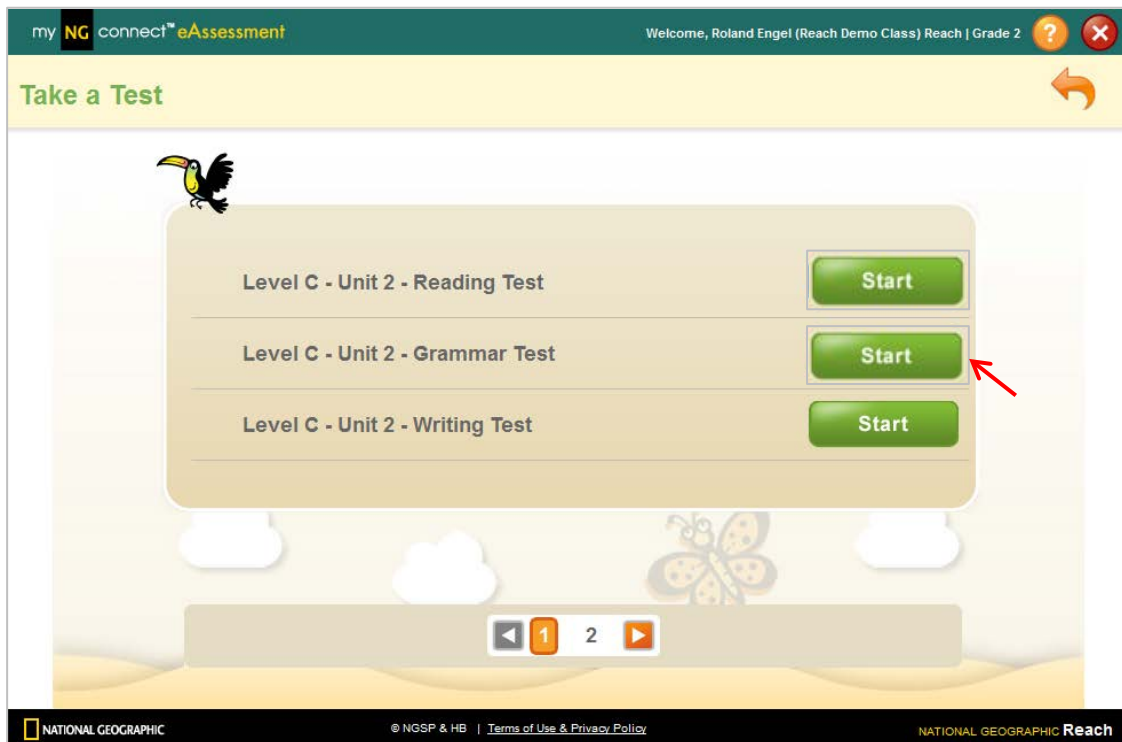


2. Click **Take a Test**.

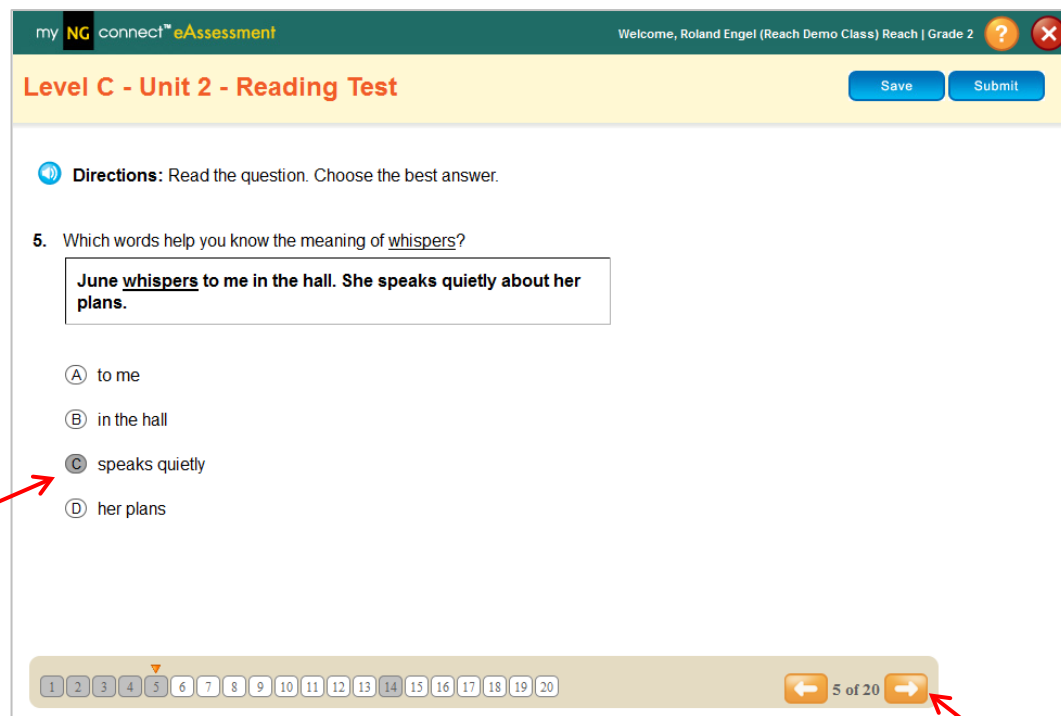


Question mark button  
opens online testing video

3. Click **Start** to begin your assigned test.



4. Click a letter to select your answer. Then click the forward arrow in the orange box to save your response and go to the next question.



Shaded boxes indicate answered questions

5. When you have reached the final question, click **Submit**. Or, click Save if you would like to complete the test at another time.

my **NG** connect™ eAssessment

Welcome, Roland Engel (Reach Demo Class) Reach | Grade 2

**Level C - Unit 2 - Reading Test**

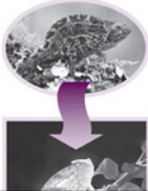
Save Submit

**Directions:** Read the selection. Then read the question. Choose the best answer.

## Change of Color

1 The chameleon is a special animal. It has eyes that move in many different ways. It has a long and sticky tongue to catch bugs. It can also hang from a branch by its tail. The most special thing about the chameleon is that it can change color.

2 Many people think chameleons can change to any color. That is not true. They can change only some colors in their skin. Some change from brown and black to red or green. They do this for many reasons. Color helps them hide



20. A chameleon and Lulu the octopus are alike because they both —

- ☐ A hide.
- ☐ B swim.
- ☐ C eat plants.
- ☐ D live in caves.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

← 20 of 20 →

Jump to any question by clicking a number.

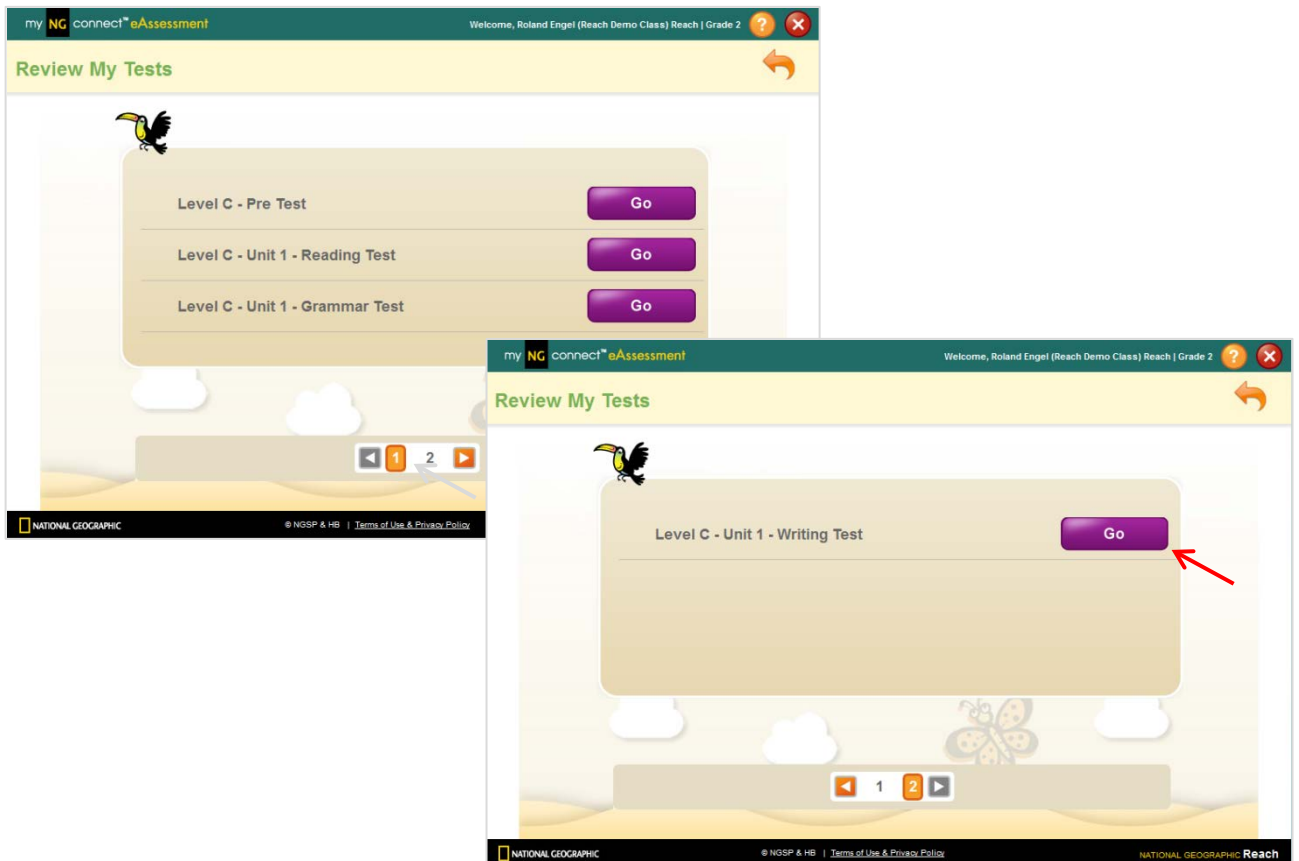
Use the Back arrow to view the previous question

## Review a Test

1. Click the purple **Review My Tests** button on your eAssessment homepage.



2. Click the purple **Go** button to the right of the test you wish to review.



3. Use the forward and back arrows to review each item in the test. A red “x” indicates an incorrect answer. The test score is displayed in the cream band. Click **Exit** to close the test.

my **NG** connect™ eAssessment

Welcome, Roland Engel (Reach Demo Class) Reach | Grade 2

**Review: Level C - Unit 1 - Writing Test** **Score: 5/9** **Exit**

**Directions:** Read the selection. Then read the question. Choose the best answer.

**Our Neighborhood Farmer**

(1) Vera Nelson grows fruits and vegetables in her yard on third street. (2) Vera also grows vegetables in my familys yard. (3) She grows vegetables in six different yards in our neighborhood!

(4) Vera helps us grow our vegetables. (5) Vera picks the food every Monday and Thursday morning. (6) On Wednesday mornings, we eat breakfast at school. (7) She fills up six different boxes with the food. (8) She gives each neighbor a box. (9) That way, we have lots of good food every week.

4. Which sentence could **best** be added after sentence 4?

(A) On Saturday, we work with Vera in our gardens. **A green checkmark indicates the correct answer.**

(B) My neighbor pays me to walk her dogs every week.

(C) You can buy good food at the grocery store.

(D) Sometimes I think she likes to grow flowers the best. **A red “x” indicates an incorrect answer.**

1 2 3 4 5 6 7 8 9

4 of 9